



M.M. Ghodasara Mahila Arts & Commerce College

Ref. No. Date:

	Internal Quality Assurance Cell				
	Minutes of the Meeting of IQAC cell for 2018-19				
SR.	Meetings	Dates			
NO.					
1	Minutes of Meeting-1	20/07/2018			
2	Minutes of Meeting-2	19/10/2018			
	& ATR of Meeting-1				
3	Minutes of Meeting-3	07/12/2018			
	& ATR of Meeting-2				
4	Minutes of Meeting-4	10/03/2019			
	& ATR of Meeting-3				

MUM. Chodesera Mehila Aris & Commerce College

Opp. Motibaugh, Junagadh - 362 001. ☎ (0285): 2670523, ☺ 99099 70523
 www.mmgcollegejnd.edu.in, ভ: mmg_college@yahoo.co.in

Ref. No. 112018

Date: 20/07/2018

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	200
2	Prof. Dr R.A.Sagathiya	- Co-ordinator	Sather.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Duely
4	Prof. Dr. Pranil Kanjia	Sub-coordinator	BUG
. 5	Prof. Dr. Pravin Radadiya	Member (Staff)	god
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	James
8	Prof.Dr.B.B,Vasava	Member (Staff)	3
9	Shri. Ratilal Bhuva	Member cum manag. incharge	G081
10	Shri Ratilal Mardiya	Industrialist	Charge.
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABu
12	Dr.Alkesh Vachchani	Local society member	Alle
13	Miss.Kesvi Bhesdaliya	Student representative	. —
14	Miss. Vibhuti Vala	Ex. Student and alumni	

Co-Ordinator 10 A C

M.M.G. Mahila Arts & Commerce College

Junagadh.



PRINCIPAL

M. M. B. MAHILA ARTS & COM. COLLEGE

JUNAGADH

M.M. Ghodasara Mahila Arts & Commerce College

Opp. Motibaugh, Junagadh - 362 001. (0285): 2670523, 99099 70523
 www.mmgcollegejnd.edu.in, : mmg_college@yahoo.co.in

Ref. No.1/IQAC/2020 Date: 20/07/2018

IQAC Agenda & Minutes of Meeting

To inform you all Members, that we have planned a meeting at principal office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	20/07/2018
Time	11:30 a.m. to 12:15 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2018-19 was conducted on 20/07/2018. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report of
No.			LastMiteeing.
	Quality	All the IQAC members Assurance that	Review of Second
1.	Enhancement	nhancement they will actively participate and bring	
		suggestion for quality enhancement for overall development of the	Visit . And focuses on
		institute.	the remarkable points
			for improving institute.
1.	To design	Discussion was made on	All the Programmes and
	teaching plan	design of teaching planning	course related teaching
		for all programmes and all	plan made by the
		course offered by the college.	teachers and submitted
			the IQAC.



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		IQAC discussed on	All the HODs prepare
		preparation of general time	general timetable,
3.	To prepare	table and department-wise	individual time table,
	general time	time table and to make	department time table
	table and	available on college notice	and it is displayed on
	department-wise	board and college website.	college notice board and
	time table	-	upload on college
			website for the students
			for the students to make
			them aware about the
			class.
5	To discuss on	The IQAC team suggested to	As per IQAC
	planning of	organize co-curricular	instructions the action
	cultural	activities for the students	was made on
	activities,	participation for the society	registration of the
	Saptdhara,	and other area.	students in Saptdhara,
	Placement cell,		NCC, NSS, Sports
	UDISHA, NCC,		etc.NSS Registration
	NSS, etc.		was done.
6.	To organize a	IQAC discussed on planning	Expert lecture was
	Expert and guest	and successfully conduction	organized by the BCA
	lectures	and expert lectures to motivate	and B.Com department
		students and staff members.	with collaboration of
			NISM (SEBI) &
			J.K.Shah.
7	To encourage		
	research related	motivating the faculty	encourages to the
	activity	members as well as students to	
		involve research activities.	preparation of research
		IQAC also planned research	papers, articles and
		committee (Cell) to plan	publication in reputed
		activities that will satisfy these	journals.
0	T- 1:	objectives at the earliest.	
8	To discuss other	No other matters are discussed	
	matter with the	during the meeting.	
	permission of		
	chairman.		



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Conclusion & Vote Of Thanks

The IQAC Coordinator thanked the members for their participation in the deliberations and wished that they continue to guide the members and also take active part in all the future end over of IQAC.

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MAM. Chooksara Mahilla Arits & Commerce College

Ref. No. 2/2018

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Opp, Molibaugh, Junagadh - 362 001. ☎ (0285): 2670523, 99099 70523 · www.mmgcollegejnd.edu.in, : rnrng_college@yahoo.co.in

Date: 19/10/2018

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	The state of the s
2	Prof. Dr R.A.Sagathiya	- Co-ordinator	Souther,
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Duch
4	Prof. Dr. Praful Kanjia	Sub-coordinator	PSCG
. 5	Prof. Dr. Pravin Radadiya	Member (Staff)	92.2
6	Prof. Nishtha Desai	Member (Staff)	,
7	Prof. Vanraj Aparnathi	Member (Staff)	Jamas
8	Prof.Dr.B.B,Vasava	Member (Staff)	BL
9	Shri. Ratilal Bhuva	Member cum manag, incharge	mgt.
10	Shri Ratilal Mardiya	Industrialist	Plesson
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABui
12	Dr.Alkesh Vachchani	Local society member	Alluw
13	Miss.Kesvi Bhesdaliya	Student representative	
14	Miss. Vibhuti Vala	Ex. Student and alumni	

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Date: 19/10/2018

Ref. No.-2/IQAC/2018-19

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at Principal office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	19/10/2018
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2018-19 was conducted on 19/10/2020. The following members attended the meeting.

The Chairperson Principal Dr. D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed First IQAC
	of 1 st IQAC	Dadhania welcomed the	Meeting, which Held
	Meetings & ATR	member for 2 rd IQAC	on 20/07/2018 and
		meeting, then followed by a	ATR enclosed in 1 st



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		review of 1 st meeting field on 20/07/2018 .	meeting.
2.	To Develop skill development programme for faculty & students	Discussion was made on Develop skill development programme for faculty & students	The IQAC provide support to the faculty and students for enhance skill development activities for improvement of the self and institution to noise up at the grater hights. Total seven FDP, STC, FIP and workshops attended by the faculty members and Tally Computer Accounting Course continuous for students.
3.	To Introduce Bridge course or Induction Programme for first year students	It was discussed with the members to introduced Bridge course or Induction Programme for first year students.	It was resolved and approved to organize Bridge course effectively for the next year 2019-20.
4.	To Conduct Internal academic Audit	It was discussed that Internal Academic Audit will be conduct during of the December-2019.	Internal Academic Audit done by IQAC committee.
5.	Monitoring various Committees of the college	IQAC has form various College committee.	IQAC has 24 various committee for Internal Improvement of the Academic Excellence of the students.
6.	Training & Placement Activities	It was Discussed about the Training & Placement Activities.	It was resolved that, The placement team will organize in campus and off campus



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recommended to

on corporate skills

measures.

conduct guest lectures

development programs and aptitude training for the student centric

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

While Choolegair Mehilla Airis & Commerce College

Date: 07/19/2018

Letter of Appointment

Dear Madam / Sir

3/2018

Ref. No.

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Sather.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Meller
4	Prof. Dr.Praul Kanjia	Sub-coordinator	P.3<6-
. 5	Prof. Dr. Pravin Radadiya	Member (Staff)	Tod
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	Varias
8	Prof.Dr.B.B, Vasava	Member (Staff)	1
9	Shri. Ratilal Bhuva	Member cum manag. incharge	and -
10	Shri Ratilal Mardiya	Industrialist	Phenon
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	Albrin
12	Dr.Alkesh Vachchani	Local society member	Alum
13	Miss.Kesvi Bhesdaliya	Student representative	
.14	Miss. Vibhuti Vala	Ex. Student and alumni	

Co-Ordinator
I Q A C
M.M.G. Mahila Arts & Commerce College
Junagadh



PRINCIPAL

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Date: 07/12/2018

Ref. No.-3/IQAC/2018-19

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	IQAC Room
Faculty Members	All IQAC members
Date	07/12/2018
Time	11:00 a.m. to 12:30 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2018-19 was conducted on 07/12/2018. The following members attended the meeting.

The Chairperson Principal Dr. D. A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed second
	of 2 nd IQAC	Dadhania welcomed the	IQAC Meeting, which
	Meetings & ATR	member for 3 rd IQAC meeting	Held on 19/10/2018
		then followed by a review of	and ATR enclosed in



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		2 nd meeting field on 19/10/2018 .	2 nd meeting.
2.	Review of Academic result and Action plan for improvement	It is discussed that for a few subjects, there is need to improve the results.	It was decided to continue the extra teaching learning activities and internal & external exams along with as per guideline of university.
3.	To add Resources and infrastructure requirement for academic purpose.	IQAC members were informed to the principal, about the purchase of a new computers, books and other academic resources required.	It was discussed on the Proposal of required infrastructure was passed and sanctioned for next year.
4.	The status of research projects, future plan	It was discussed that the institute need to strength on the R & D activities.	IQAC provided support for research and development activities. During A. Y. 2018-19 seven STC, FIP, FDP and Workshops attended by the faculty members.
5.	To Analysis of COs, POs, PSOs, attainment.	Discussion made on COs, POs, PSOs, attainment.	Suggestion were made to prepare COs, POs and PSOs to all subjects.
6.	To Involve Students in competitive examinations and job oriented courses.	Discussion made on students performance in various competitive examinations and further job oriented courses.	It was resolved that, students participate must be encouraged to attend the competitive examination such as



Conclusion & Vote Of Thanks

stitching classes etc.

The IQAC Co-ordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No. 412019

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Date: 10/3/2019

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	The state of the s
2	Prof. Dr R.A.Sagathiya	- Co-ordinator	Satta.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Charles
4	Prof. Dr.Praul Kanjia	Sub-coordinator	アメグ
. 5	Prof. Dr. Pravin Radadiya	Member (Staff)	Tool
6	Prof. Nishtha Desai	Member (Staff)	,
7	Prof. Vanraj Aparnathi	Member (Staff)	Vaniag
8	Prof.Dr.B.B,Vasava	Member (Staff)	感、
9	Shri. Ratilal Bhuva	Member cum manag. incharge	Car of the
10	Shri Ratilal Mardiya	Industrialist	Alleson
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	Alzen
12	Dr.Alkesh Vachchani	Local society member	Allum
13	Miss.Kesvi Bhesdaliya	Student representative	
14	Miss. Vibhuti Vala	Ex. Student and alumni	

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Ref. No.-4/IQAC/2019 Date: 10/03/2019

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at Principal Office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	10/03/2019
Time	11:30 a.m. to 12:10 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2018-19 was conducted on 10/03/2019. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed First IQAC
	of 3 rd IQAC	Dadhania welcomed the	Meeting, which Held
	Meetings & ATR	member for 3 rd IQAC meeting	on 07/12/2018 and
		then followed by a review of	ATR enclosed in 3 rd
		3 rd meeting field on	meeting.
		07/12/2018 .	
2.	The Role of a	Discuss made on the	It was resolved and



M.M. Ghodasara Mahila Arts & Commerce College

	mentor	responsibilities of mentors are	approved that the
		provided career counseling	faculty are involve in
		guidance and motivation.	the invite guest/
			expert lecture.
			Arranged workshop
			and seminar for the
			next upcoming year.
3.	To formulate	Discussion was made on	It was resolve that,
	entrepreneurship	required two committees	formulated
	cell	under IQAC Cell, it is need to	entrepreneurship cell
		present time to adopt start-up	and Placement Cell .
		campaign by the government.	
4.	To review of NSS,	Discussion was made on	NSS unit of MMG
	NCC & Sport	activities of NSS, NCC, & sports	College organized 23
	activities.	and prepare reports.	activities during the
			year 2019-20 and
			NSS reports prepared
			and submitted to the
			IQAC cell.
6.	Any other points	IQAC give the permission of	
	with permission of	Farewell Party of Dr. J. K. Joshi	
	the chairs.		

Conclusion & Vote Of Thanks

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref. No. Date:

	Internal Quality Assurance Cell				
	Minutes of the Meeting of IQAC cell for 2019-20				
SR.	Meetings	Dates			
NO.					
1	Minutes of Meeting-1	10/07/2019			
2	Minutes of Meeting-2	10/10/2019			
	& ATR of Meeting-1				
3	Minutes of Meeting-3	10/12/2019			
	& ATR of Meeting-2				
4	Minutes of Meeting-4	20/03/2020			
	& ATR of Meeting-3				

CONDUCTED BY EXPERTIMENTAL AND MANAGEMEN

M.M. Chodasara Mahila Arits & Commerce College

9 Opp, Molibaugh, Junagadh - 362 001. 26 (0285): 2670523, 99099 70523 : mmg_college@yahoo.co.in www.mmgcollegeInd.edu.ln,

Date: 10 / 7 / 2019

Ref. No.

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
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2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Sather.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Duels
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5	Prof. Dr. Pravin Radadiya	Member (Staff)	red
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	James
8	Prof.Dr.B.B,Vasava	Member (Staff)	01.
9	Shri. Ratilal Bhuva	Member cum manag. incharge	6781
10	Shri Ratilal Mardiya	Industrialist	believe
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABria
12	Dr.Alkesh Vachchani	Local society member	Harrin
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14	Miss. Vibhuti Vala	Ex. Student and alumni	

M.M.G. Mahila Arts & Commerce College Junagadh.



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Ref. No.1/IQAC/2020 Date: 10/07/2019

IQAC Agenda & Minutes of Meeting

To inform you all Members, that we have planned a meeting at principal office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	10/07/2019
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2019-20 was conducted on 10/07/2019. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

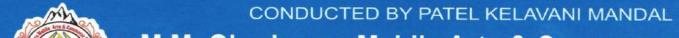
Sr. No.	Agenda	Minutes	Action Taken Report of LastMiteeing.
1.	Quality improvement	All the IQAC members Assurance that they will actively participate and bring suggestion for quality improvement for overall development of the institute.	focuses on the remarkable points for improving institute.
1.	To design teaching plan	Discussion was made on design of teaching planning for all programmes and all course offered by the college.	All the Programmes and course related teaching plan made by the teachers and submitted



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			the IOAC
3.	To prepare general time table and department-wise time table	IQAC discussed on preparation of general time table and department-wise time table and to make available on college notice board and college website.	the IQAC. All the HODs prepare general timetable, individual time table, department time table and it is displayed on college notice board and upload on college website for the students for the students to make
5	To discuss on planning of cultural activities,	The IQAC team suggested to organize co-curricular activities for the students participation for the society	them aware about the class. As per IQAC instructions the action was made on registration of the
	Saptdhara, Placement cell, UDISHA, NCC, NSS, etc.	and other area.	students in Saptdhara, NCC, NSS, Sports etc.
6.	To organize a Expert and guest lectures	IQAC discussed on planning and successfully conduction and expert lectures to motivate students and staff members.	Expert lecture was organized by the BCA and B.Com department with collaboration of NISM (SEBI) & J.K.Shah.
7	To encourage research related activity	IQAC gave the significance on motivating the faculty members as well as students to involve research activities. IQAC also planned research committee (Cell) to plan activities that will satisfy these objectives at the earliest.	Research committee encourage to the faculty members for the preparation of research papers and articles and publication in reputed journals.
8	To discuss other matter with the permission of chairman.	No other matters are discussed during the meeting.	



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Conclusion & Vote Of Thanks

The IQAC Coordinator thanked the members for their participation in the deliberations and wished that they continue to guide the members and also take active part in all the future end over of IQAC.

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Opp. Mollbaugh, Junagadh - 302 001. ☎ (0285): 2670523, ⑤ 99099 70523
 www.mmgcoflegejnd.edu.in, ⑤; mmg_college@yahoo.co.in

Ref. No. 212019

Date: 10/10 /2019

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	dan
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Southers
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Dlude
4	Prof. Dr.Praul Kanjia	Sub-coordinator	PSC U.
5	Prof. Dr. Pravin Radadiya	Member (Staff)	762
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	James
8	Prof.Dr.B.B,Vasava	Member (Staff)	OF.
9	Shri. Ratilal Bhuva	Member cum manag. incharge	60BC
10	Shri Ratilal Mardiya	Industrialist	Phlees
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABrin
12	Dr. Alkesh Vachchani	Local society member	Alum
13	Miss.Kesvi Bhesdaliya	Student representative	
14	Miss. Vibhuti Vala	Ex. Student and alumni	

Co-Ordinator
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M.M.G. Mahila Arts & Commerce College

Junagadh.

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Opp. Motibaugh, Junagadh - 362 001. (0285): 2670523, 99099 70523
 www.mmgcollegejnd.edu.in, : mmg_college@yahoo.co.in

Date: 10/10/2019

Ref. No.-2/IQAC/2019-20

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at Principal office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	10/10/2019
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2018-19 was conducted on 10/10/2019. The following members attended the meeting.

The Chairperson Principal Dr. D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	•	Reviewed of past
	of 1 st IQAC		Minutes of 1 st IQAC
	Meetings & ATR		Meetings held on
		meeting, then followed by a	10/07/2019. And ATR



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		a ct	· · · · · · · · · · · ·
		review of 1 st meeting field	enclosed in 1 st
		on 10/07/2019 .	meeting.
2.	To Introduce Bridge	It was discussed with the	It was resolved and
	course or Induction	members to introduced	approved to organize
	Programme for first	Bridge course or Induction	Bridge course
	year students	Programme for first year students.	effectively for the next year 2019-20.
3.	To Conduct	It was discussed that	Internal Academic
	Internal academic	Internal Academic Audit will	Audit done by IQAC
	Audit	be conduct during of the	committee.
		December-2019.	
4.	Monitoring various	IQAC has observe various	IQAC has observed 24
	Committees of the	College committee.	various committee for
	college		Internal Improvement
			of the Academic
			Excellence of the
			students.
5.	Training &	It was Discussed about the	It was resolved that,
	Placement	Training & Placement	The placement team
	Activities	Activities.	will organize in
			campus and off campus
			recruitments, it also recommended to
			conduct guest lectures
			on corporate skills
			development programs
			and aptitude training
			for the student centric
			measures.
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Conclusion & Vote Of Thanks

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Opp. Motibaugh, Junagadh, 362 001, (0285): 2670523, © 99099 70523

Ref. No.

372019

Date: 10/12/2019

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	No.
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Southires.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Dhedw
4	Prof. Dr.Praul Kanjia	Sub-coordinator	63. C.
5	Prof. Dr. Pravin Radadiya	Member (Staff)	7502
6	Prof. Nishtha Desai	Member (Staff)	
7.	Prof. Vanraj Aparnathi	Member (Staff)	Jamas
8	Prof.Dr.B.B,Vasava	Member (Staff)	3
9	Shri. Ratilal Bhuva	Member cum manag. incharge	mbe
10	Shri Ratilal Mardiya	Industrialist	Messon
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABin
12	Dr.Alkesh Vachchani	Local society member	Amu
13	Miss.Kesvi Bhesdaliya	Student representative	80
14	Miss. Vibhuti Vala	Ex. Student and alumni	

Sathla, Co-Ordinator IQAC

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Date: 10/12/2019

Ref. No.-3/IQAC/2019-20

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	IQAC Room
Faculty Members	All IQAC members
Date	10/12/2019
Time	11:00 a.m. to 12:30 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2019-20 was conducted on 10/12/2019. The following members attended the meeting.

The Chairperson Principal Dr. D. A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 2 nd IQAC	Dadhania welcomed the	Minutes of 2 nd IQAC
	Meetings & ATR	member for 3 rd IQAC meeting	Meetings held on
		then followed by a review of	22/10/2019. And
		2 nd meeting field on	ATR enclosed in 2 nd



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		10/10/2019 .	meeting .
2.	To add Resources and infrastructure requirement for academic purpose.	IQAC members were informed to the principal, about the purchase of a new computers, books and other academic resources required.	It was discussed on the Proposal of required infrastructure was passed and sanctioned for next year.
3.	The status of research projects, future plan	It was discussed that the institute need to strength on the R & D activities.	IQAC provided support for research and development activities. During A. Y. 2019-20 Fourteen STC, FIP, FDP and Workshops attended by the faculty members.
4.	To Analysis of COs, POs, PSOs, attainment.	Discussion made on COs, POs, PSOs, attainment.	Suggestion were made to prepare COs, POs and PSOs to all subjects.
5.	To Involve Students in competitive examinations and job oriented courses.	Discussion made on students performance in various competitive examinations and further job oriented courses.	It was resolved that, students participate must be encouraged to attend the competitive examination such as CMAT, Banking etc. Students must be joined the job oriented course such as Tally accounting, Beauty Parlor, cloth stitching classes etc.
6.	Review of Academic result	It is discussed to provide guidance for students to	It was decided to continue the extra

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and Action plan for	improve the results.	teaching learning
improvement		activities and

	and Action plan for	improve the results.	teaching learning
	improvement		activities and
			internal & external
			exams along with as
			per guideline of
			university.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No. 415050 Opp. Molibaugh, Junagadh - 302 001. 28 (0285): 2670523. 99999 70523 ⇒ : mmg_colinga@yahoo co in www.mingcollegeJist.edu.ln,

Date: 20/3/2020

Letter of Appointment

Dear Madam / Sir

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-24. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	Box
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Sathan.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Landy
4	Prof. Dr.Pratil Kanjia	Sub-coordinator	PSKU.
5	Prof. Dr. Pravin Radadiya	Member (Staff)	1602
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	Variago
8	Prof.Dr.B.B,Vasava	Member (Staff)	63
9	Shri. Ratilal Bhuva	Member cum manag. incharge	1938
10	Shri Ratilal Mardiya	Industrialist	Allecers
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABi
12	Dr.Alkesh Vachchani	Local society member	Allun
13	Miss.Kesvi Bhesdaliya	Student representative	100)
14	Miss. Vibhuti Vala	Ex. Student and alumni	

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Date: 20/03/2020

Ref. No.-4/IQAC/2019-20

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at Principal Office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	20/03/2020
Time	11:30 a.m. to 12:10 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2019-20 was conducted on 20/03/2020. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes of 3 rd IQAC Meetings & ATR	Dadhania welcomed the member for 3 rd IQAC meeting then followed by a review of 3 rd meeting field on	Reviewed of past Minutes of 3 rd IQAC Meetings held on 10/12/2019. And ATR enclosed in 3 rd meeting.



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2.	The Role of a	Discuss made on the	It was resolved and
	mentor	responsibilities of mentors are	approved that the
		provided career counseling	faculty are involve in
		guidance and motivation.	the invite guest/
			expert lecture.
			Arranged workshop
			and seminar for the
			next upcoming year.
3.	To reformulate	Discussion was made on	It was resolve that,
	entrepreneurship	required two committees	formulated
	cell.	under IQAC cell, it is need to	entrepreneurship cell
		present time to adopt start-up	and Placement cell .
		campaign by the government.	
4.	To review of NSS,	Discussion was made on	NSS unit of MMG
	NCC & Sport	activities of NSS, NCC, & sports	College organized 26
	activities.	and prepare reports.	activities during the
			year 2019-20 and
			NSS reports prepared
			and submitted to the
			IQAC cell
6.	Any other points	No any other discussion	
	with permission of	Meeting over	
	the chairs.		

Conclusion & Vote Of Thanks

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref. No. Date:

Internal Quality Assurance Cell Minutes of the Meeting of IQAC cell for 2020-21 SR. **Meetings Dates** NO. 1 Minutes of Meeting-1 22/06/2020 Minutes of Meeting-2 10/10/2020 2 & ATR of Meeting-1 3 Minutes of Meeting-3 19/11/2020 & ATR of Meeting-2 29/04/2021 4 Minutes of Meeting-4 & ATR of Meeting-3

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M.M. Chodesare Mahlla Aris & Commerce College

Ref. No.:1 /10 AC/2020-21

Date: 22/06/2020

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

· List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Pom
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	Sather
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	PS
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	aludo
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	The c
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	(क्युंद्रिका)
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	James
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	MON!
9	Shri Ratilal Bhuva	College Incharge	Member from Management	BOB!
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	ABSENT
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	ABui
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Alum
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	ABSENT
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V. Valee

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 www.mmgcollegejnd.edu.in, immg college@yahoo.co.in

Ref. No.1/IQAC/2020 Date: 22/06/2020

IQAC Agenda & Minutes of Meeting

To inform you all Members, that we have planned a meeting at principal office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	22/06/2020
Time	9:00 a.m. to 10:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2020-21 was conducted on 22/06/2020. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
	TO constitute	Primary agenda of the meeting	IQAC committee
1.	IQAC	with consent from all present	formation was done and
	committee for	members was to entrust the	Dr. Ramesh A.
	the year 2020-21	responsibilities of Coordinator	Sagathiya accepted the
		of IQAC to Dr. Ramesh A	responsibilities of IQAC
		Sagathiya.	coordinator.
2.	To arrange	The academic year 2020-21	IQAC Informed to The
	online lectures	commenced with online	HODs, subject teachers



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		for SY and TY students on online plate form	lectures for students of SY and TY due to the Covid-19 following the guidelines of Gujarat Govt. of social	were taken two days training program on online learning tools and update the knowledge. It
		Torm	distancing. The faculty members get adequate	was decided to share weekly time table,
			knowledge with new Teaching Learning Methods using	teaching plans course wise by each subject
			online tools and applications	teachers with the
			such as Youtube, Microsoft	students along with the
			Teams, Google meet, etc.	pedagogy to smoothen
				online teaching
				methodology.
			IQAC discussed on	All the HODs prepare
		To prepare	preparation of general time	general timetable,
	3.	general time	table and department-wise	individual time table,
		table and	time table. All the HODs	department time table
		department-wise	informed to prepare class-wise	and it is displayed on
		time table	and individual Faculty wise	college notice board and
			time table and to make	upload on Microsoft
			available on college notice	Teams for the students
			board.	for the students to make
				them aware about the
_	_			class.
	5	To discuss on	The IQAC team suggested to	As per IQAC
		planning of	organize co-curricular	instructions the action
		cultural	activities for the students	was made on
		activities,	participation for the society	registration of the
		Saptdhara,	and other area.	students in Saptdhara,
		Placement cell,		NCC, NSS, Sports etc.
		UDISHA, NCC,		
F	6.	NSS, etc.	IOAC discussed on planning	A webinar was
	υ.	To organize a webinar and	IQAC discussed on planning	
			and successfully conduction	organized by the BCA
		guest lectures	online Webinar and expert lectures to motivate students	department with
				collaboration of Akash
L			and staff members.	Institute.

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7	To encourage	IQAC gave the significance on	Research committee
	research related	motivating the faculty	encourage to the faculty
	activity	members as well as students to	members for the
		involve research activities.	preparation of research
		IQAC also planned research	papers and articles and
		committee (Cell) to plan	publication in reputed
		activities that will satisfy these	journals. 1 Article and 1
		objectives at the earliest.	book published by the
			faculty members during
			A.Y.2020-21
8	To discuss other	No other matters are discussed	
	matter with the	during the meeting.	
	permission of		
	chairman.		

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thair participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future endover of IQAC.



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M.M. Chodesara Mahlla Arts & Commerce College

Ref. No .: 2 / IOAC / 2020-21

Date: 10/10/2020

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	The state of the s
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	South RA.
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	B
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	whelp
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	762
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	(Secondary
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Jamai
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	resup
9	Shri Ratilal Bhuva	College Incharge	Member from Management	ABSENT
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Usber
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	ABui
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Alluni
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	ABSENT
4	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	v. V. Valee

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Ref. No.-2/IQAC/2020 Date: 10/10/2020

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Staff room
Faculty Members	All IQAC members
Date	10/10/2020
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2020-21 was conducted on 10/10/2020. The following members attended the meeting.

The Chairperson Principal Dr. D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 1 st IQAC	Dadhania welcomed the	Minutes of 1 st IQAC
	Meetings & ATR	member for 2 rd IQAC	Meetings held on



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		meeting, then followed by a review of 1 st meeting field on 22/06/2020.	22/06/2020. And ATR enclosed in 1 st meeting .
2.	To Develop skill development programme for faculty & students	Discussion was made on Develop skill development programme for faculty & students	The IQAC provide enough support to the faculty and students for enhance skill development activities for improvement of the self and institution to noise up at the grater hights.
3.	To Introduce Bridge course or Induction Programme for first year students	It was discussed with the members to introduced Bridge course or Induction Programme for first year students.	It was resolved and approved to organize Bridge course effectively for the next year 2021-22.
4.	To Conduct Internal academic Audit	It was discussed that Internal Academic Audit will be conduct during of the December-2020.	Internal Academic Audit done by IQAC committee and necessary.
5.	Monitoring various Committees of the college	IQAC has form various college committee.	IQAC has 24 various committee for Internal Improvement of the Academic Excellence of the students.
6.	Training & Placement Activities	It was Discussed about the Training & Placement Activities.	It was resolved that, all the department make sure in the training and placement of the students. The placement team will organize in campus and off campus



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recruitments, it also recommended to conduct guest lectures on corporate skills development programs and aptitude training for the student centric measures.		

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref.No.:3 15-020-21

Date: 19/11/2020

Letter of Appointment

Dear Madam / Sir.

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr.		Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Amod
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	Sachinan.
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	Byc.
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	Loludio
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	1002 c
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	जिल्ली देनी र
7	Prof. Vanraj Aparnathi	Assistant Professor Dept, of Commerce	Member	Janj
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	JALINGS
9	Shri Ratilal Bhuva	College Incharge	Member from Management	ABSENT
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Mo
1	Shri Ashwin Bhalodiya	Sr. Clerk	Member	ABri
2	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Humi
3	Miss. Kesvi Bhesdaliya	Student Representative	Member	Her
4	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	ABSENT

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Ref. No.-3/IQAC/2020 Date: 19/11/2020

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Staff room
Faculty Members	All IQAC members
Date	19/11/2020
Time	11:00 a.m. to 12:30 p.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2020-21 was conducted on 19/11/2020. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 2 nd IQAC	Dadhania welcomed the	Minutes of 2 nd IQAC
	Meetings & ATR	member for 3 rd IQAC meeting	Meetings held on



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			.,
		then followed by a review of 2 nd meeting field on	22/06/2020. And ATR enclosed in 1 st
		10/10/2020 .	meeting .
2.	Review of	It is discussed that for a few	It was decided to
	Academic result	subjects , there is need to	continue the online
	and Action plan for	_ ·	teaching learning
	improvement	covid-19 pandemic situation ,	activities and
		the institute has to adopt	internal & external
		online teaching learning	exams along with as
		methodologies, however next	per guideline of
2	T	semester,.	university.
3.	To add Resources and infrastructure	IQAC members were informed	It was discussed on the Proposal of
		to the principal, about the	required
	requirement for academic purpose.	purchase of a new computers, books and other academic	infrastructure was
	academic purpose.	resources required.	passed and
		resources required.	sanctioned for next
			year.
4.	The status of	It was discussed that the	IQAC provided
	research projects,	institute need to strength on	enough support for
	future plan	the R & D activities.	research and
			development. during
			pandemic it was little
			bit done in the A. Y.
5.	To Analysis of COs	Discussion made on COs DOs	2020-21.
٥.	To Analysis of COs,	Discussion made on COs, POs,	Suggestion were
	POs, PSOs,	PSOs, attainment.	made to prepare COs, POs and PSOs to all
	attainment.		subjects.
6.	To Involve Students	Discussion made on students	It was resolved that,
	In competitive	performance in various	students participate
	examinations and	competitive examinations and	must be encouraged
	job oriented	further job oriented courses.	to attend the
	courses.		competitive
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	examination such as
	CMAT, Banking etc.
	Students must be
	joined the job
	oriented course such
	as Tally accounting,
	Beauty Parlor, cloth
	stitching classes etc.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No. 4/ \$0AC / 2020-21

Date: 29/04/2021

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No		Designation	Designation in IQAC	Signature
1	Pri, Dr. D.A. Dadhania	Principal	Chairperson	MAN
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	Satist.
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	RUS
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	Cerbilas
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	1002
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	(अद्युक्तार्
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Junai
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	Tray,
9	Shri Ratilal Bhuva	College Incharge	Member from Management	anbl
0	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	ABSENT
1	Shri Ashwin Bhalodiya	Sr. Clerk	Member	ABri
2	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Alluw.
3	Miss. Kesvi Bhesdaliya	Student Representative	Member	ABSENT
1	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V.Vula

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Ref. No.-4/IQAC/2021 Date: 29/04/2021

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at Principal Office under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	29/04/2021
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for AY 2020-21 was conducted on 29/04/2021. The following members attended the meeting.

The Chairperson Principal Dr.D.A.Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr.R.A.Sagathiya, Coordinator of IQAC. The following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 3 rd IQAC	Dadhania welcomed the	Minutes of 3 rd IQAC
	Meetings & ATR	member for 3 rd IQAC meeting	Meetings held on



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		then followed by a review of 3 rd meeting field on 19/11/2020.	22/06/2020. And ATR enclosed in 1 st meeting.
2.	The Role of a mentor	Discuss made on the responsibilities of mentors are provided career counseling guidance and motivation.	It was resolved and approved that the faculty are involve in the invite guest/ expert lecture. Arranged workshop and seminar for the next upcoming year.
3.	To prepare plan of A.Y. 2021-22 the principal	It was discuss the informed to all the HODs to prepare academic calendar, timetable and teaching plan for the next year.	Plan for A.Y. 2021-22 which was proposed by the head of various functional committees under them.
4.	To formulate entrepreneurship cell	Discussion was made on required two committees under IQAC cell, it is need to present time to adopt start-up campaign by the government.	It was resolve that, formulated entreprenureship cell and IPDC cell.
5.	To review of NSS, NCC & Sport activities.	Discussion was made on activities of NSS, NCC, & sports and prepare reports.	NSS unit of MMG College organized 23 online activities during the year 2020- 21 and NSS reports prepared and submitted to the IQAC cell.
6.	Any other points with permission of the chairs.	Looking into the pandemic covid-19 scenario almost activities of academic as well	Our NSS unit adapted Remarkable change and shifted to an



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as NSS, NCC,were shifted to	online platform to
online .	organize various
	activities such as,
	clay modeling
	competition, poster
	making competition,
	story telling etc. So,
	looking into the need
	of time and efforts of
	the staff it is decided
	to make it as one of
	the best practice of
	the institute which
	will be continue in
	the department

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref. No. Date:

Inte	Internal Quality Assurance cell Minutes of the Meeting of			
	<u>IQAC cell for 2021-22</u>			
SR.	SR. Meetings Dates			
NO.				
1	Minutes of Meeting-1	18/06/2021		
2	Minutes of Meeting-2 & ATR of Meeting-1	08/10/2021		
3	Minutes of Meeting-3 & ATR of Meeting-2	29/11/2021		
4	Minutes of Meeting-4 & ATR of Meeting-3	25/04/2022		

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Ref. No .: 1 /10A-C 202)

Date: 18 06 2621

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Year
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept, of Gujarati	Coordinator & Director of IQAC	Salker
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	Rycs
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	Duely
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	Tuz ,
6	Prof. Nistha Desai	Associate Professor HOD Dept, of Hindi	Member	नर्छारेने।र
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Jamay
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	seem?
9	Shri Ratilal Bhuva	College Incharge	Member from Management	mol
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	ABi
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Humi
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	1
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	N.N. Vella

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Ref. No.-1/IQAC/2021 Date: 18/06/2021

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	18/06/2021
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2021-22 was conducted on 18/06/2021 the following members attend the meeting.

The chairperson Pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Coordinators of IQAC the following points were discussed in the meeting:

Sr. No.	Agenda	Minutes	Action Taken Report
1.	To know about the IQAC cell	The Co-ordinators, IQAC gave the presentation on	The IQAC was formed per
	TQ/TC CCII	guidelines of the IQAC & its	regulations as

Maria Paul Edward Andrews

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		role.	prescribed NAAC. The aim of the cell is to initiated measures to channelize all efforts and measures of the institution toward promoting its mission and vision.
2.	To Academic planning for sem:-1/3/5	Discussion on various topic regarding to the teaching planning, academic calendar, time table and subject collection to the particular teachers.	Academic calendar for A.Y. 2021-22 department wise time table, individual teachers time table and teaching plan was prepared.
3.	To Discuss on registration of Alumni and feedback of sss	Discussion was made on Alumni Association and feedback of sss.	It was resolved that proposal prepared by the members to take part all the students. Alumni association was formed at institute level.
4.	Discussion on various college committees	IQAC – Co-ordinators gave the guidelines on above committee, to prepare work plan for the year 2021-22.	IQAC Co-ordinators has prepared the various policies for the quality assurance of the institution presented for suggestions.
5.	To plan internal Academic Audit	Discussion made on calendar academic audit for academic year 2022-23.	Academic calendar was prepared well in advance for each semester schedule for internal and



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			university exam are intimated to faculty and students and conducted as
			planned.
6.	The plan of teaching – learning process	Discussion was made on teaching learning process and make plan for activity base learning.	 Adapted the out come base education for its teaching learning and education. Teaching learning process includes, activity base and participative learning. Slow learners are identified, and additional coaching are provided for their progress. Faculty members were prepared teaching plan as per the calendar. ICT enabled tools are use by the faculty. Students are assessed for course
			outcomes

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Ref. No .: 2] J QAC | 202)

Date: 08 10 202)

Letter of Appointment

Dear Madam / Sir.

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Front
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	South RA
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	stri.
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	wheeles
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	7002 O
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	Jonas (Messegur
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	1 1
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept, of Psychology	Member	ALLIA -
9	Shri Ratilal Bhuva	College Incharge	Member from Management	(m) de
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Mobies
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	whi
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Aumin
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	Fish
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V. Yellos

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Co-Ordinator I Q A C

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	and university
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Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No .: 2] J QAC | 202)

Date: 08 10 202)

Letter of Appointment

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List of Committee Members

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2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	South RA
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	stri.
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	wheeles
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	7002 O
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	Jonas (Messegur
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	1 1
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept, of Psychology	Member	ALLIA -
9	Shri Ratilal Bhuva	College Incharge	Member from Management	(m) de
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Mobies
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	whi
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Aumin
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	Fish
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V. Yellos

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Co-Ordinator I Q A C

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Ref. No.-2/IQAC/2021 Date: 08/10/2021

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal office
Faculty Members	All IQAC members
Date	08/10/2021
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2021-22 was conducted on 08/10/2021 the following members attend the meeting.

The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 1 st IQAC	Dadhania welcomed the	Minutes of 1 st IQAC
	Meetings & ATR	member for 1 st IQAC meeting	Meetings.



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		then followed by a review of 1 st meeting field on 18/06/2021.	
2.	To organize workshop for the students	IQAC cell make plan to arrange workshop.	On date 11- 12/03/2021, one workshop for mental & physical health was organized.
3.	Review of feedback from student, parent & alumni	Feedback from create in google form and link sent to student, parent & alumni.	Google form create for parent alumni & students and analysis and action taken report prepared.
4.	To plan internal Academic Audit	Discussion made on calendar academic audit for academic year 2022-23.	Academic calendar was prepared well in advance for each semester schedule for internal and university exam are intimated to faculty and students and conducted as planned.
5.	To encourage faculty publication and participative in OP, RC, FDP, etc	IQAC gave the information and importance of the OP, RC, FDP programmes.	Total no. of publication and no. of training programmes joined by the faculty members during the academic year 2021-22
6.	To collaboration with NGOs and industries	Discussion was made on collaboration with NGOs and industries for betterment of the students.	"Ashadeep cheritable trust" NGOs and NSS unit of MMG conducted collaborative activities such as "Rakhi making





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			exhibition cum sale,
			organied at college
			campus.
7.	To plan for	Discussion was made with NSS,	NSS, NCC
	extensive activities	NCC and saptdhara	organized
		committees.	various
			outreach
			programmes.
			Student and
			faculty
			participated in
			extensive
			activities such
			as Navratri
			celebration,
			Guru gyan
			quize etc.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref.No.: 3

Date: 20/11/202

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr.		Designation	Designation in IQAC	Signature
No.	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Amy
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	Sahka.
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	RZ
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	Loludo
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	7002
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	लिक्टिरिनेग्य
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Junas
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	JEUH.
9	Shri Ratilal Bhuva	College Incharge	Member from Management	
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Alleen
1	Shri Ashwin Bhalodiya	Sr. Clerk	Member	Apor
2 .	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	-11
3	Miss. Kesvi Bhesdaliya	Student Representative	Member	Klan
4	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V. Vale

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Ref. No.-3/IQAC/2021 Date: 29/11/2021

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	29/11/2021
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

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The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 2 nd IQAC	Dadhania welcomed the	Minutes of 2 nd IQAC
	Meetings & ATR	member for 2 nd IQAC meeting	Meetings.
		then followed by a review of	
		2 nd meeting field on	



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		08/10/2021 .	
2.	To academic planning for sem:-2/4/6	Discussion on various topic regarding to the teaching planning, academic calendar, time table and workload of the faculty members.	Academic calendar for A.Y. 2021-22 department wise time table, individual teachers time table and teaching plan was prepared.
3.	To organize student skill development programmes	Discussion was made on student skill development programmes.	It was resolved that students are encouraged for the self development and research activities to promote higher studies, B.C.A. and B.Com department organize guest lecture, expert lecture and project work for the students.
4.	The plan of teaching – learning process	Discussion was made on teaching learning process and make plan for activity base learning.	 Adapted the out come base education for its teaching learning and education. Teaching learning process includes, activity base and participative learning.



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			 Slow learners are identified, and additional coaching are provided for their progress. Faculty members were prepared teaching plan as per the calendar. ICT enabled tools are use by the faculty. Students are assessed for course outcomes through assignments, internal exams and university exams.
5.	To plan internal Academic Audit	Discussion made on calendar academic audit for academic year 2022-23.	Academic calendar was prepared well in advance for each semester schedule for internal and university exam are intimated to faculty and students and conducted as planned.
6.	The roles and responsibilities of mentors	The chair person pri. D.A. Dadhania discussed on the roles and responsibilities of mentors.	It was resolved and approved that the faculty are involved in the process of

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mentoring, every
mentor is allotted
each division to take
care them, the
responsibilities of the
mentor are provide
career counselling,
dought solving
coaching and
motivation.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref.No.: 4 JOAC ROY?

Date: 25 04 2022

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.		Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Acres
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept, of Gujarati	Coordinator & Director of IQAC	Sadkil
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	BLU
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	roluelis nos
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	not 1
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	निर्छास्नेप
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Janier
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	MUT
9	Shri Ratilal Bhuva	College Incharge	Member from Management	Const
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	Alexan
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	About
12 ,	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Muuis.
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	1
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	V.V. Vala

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Ref. No.-4/IQAC/2022 Date: 25/04/2022

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting	
Venue	Principal office	
Faculty Members	All IQAC members	
Date	25/04/2022	
Time	11:00 a.m. to 12:00 a.m.	

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2021-22 was conducted on 25/04/2022 the following members attend the meeting.

The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes	The Chair person Pri. D. A.	Reviewed of past
	of 3 rd IQAC	Dadhania welcomed the	Minutes of 3 rd IQAC
	Meetings & ATR	member for 3 rd IQAC meeting	Meetings.
		then followed by a review of	
		3 rd meeting field on	
		29/11/2021 .	



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2.	To organize	Discussion was made on	Preliminary exams
	preliminary exam	preliminary exams and	organize and prepare
	for the students	prepared preliminary exam	internal evaluation
	evaluation	time table.	marksheet and timely
			submitted to the
			administration
			department.
3.	The plan of teaching	Discussion was made on	 Adapted the
	 learning process 	teaching learning process and	out come base
		make plan for activity base	education for
		learning.	its teaching
			learning and
			education.
			Teaching
			learning
			process
			includes,
			activity base
			and
			participative
			learning.
			■ Slow learners
			are identified,
			and additional
			coaching are
			provided for
			their progress.
			• Faculty
			members were
			prepared
			teaching plan
			as per the calendar.
			ICT enabled
			tools are use by
			the faculty.
			Students are
			assessed for
	<u> </u>		assessed 101



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			course
			outcomes
			through
			assignments,
			internal exams
			and university
			exams.
4.	To plan internal	Discussion made on calendar	Academic calendar
	Academic Audit	academic audit for academic	was prepared well in
		year 2022-23.	advance for each
			semester schedule for
			internal and
			university exam are
			intimated to faculty
			and students and
			conducted as planned.
5.	To plan for	Discussion was made with NSS,	NSS, NCC
	extensive activities	NCC and saptdhara	organized
		committees.	various
			outreach
			programmes.
			Student and
			faculty
			participated in
			extensive
			activities such
			as Navratri
			celebration,
			Guru gyan quiz
			etc.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for thain participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.



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Ref. No. Date:

Internal Quality Assurance cell Minutes of the Meeting of				
	IQAC cell for 2021-22			
SR. Meetings Dates		Dates		
NO.				
1	Minutes of Meeting-1	18/06/2022		
2				
	& ATR of Meeting-1			
3	3 Minutes of Meeting-3 26/11/2022			
	& ATR of Meeting-2			
4	Minutes of Meeting-4 & ATR of Meeting-3	28/04/2023		

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CONDUCTED BY PATEL KELAVANI MANDAL

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Ref. No .: 1/10AC/2022

Date: 18/06/2022

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Am
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	South
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	Ry 5
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	Decolo
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	1002
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	निष्ठाद्रनेप
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Jamas
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	MUH
9	Shri Ratilal Bhuva	College Incharge	Member from Management	(mol)
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	Alsui
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Hamin
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	_
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	v.v. vella

PRINCIPAL

M.M.G. MAHILA ARTS & COM. COLLEGE

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Co-Ordinator

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M.M. Ghodasara Mahila Arts & Commerce College

Ref. No.-1/IQAC/2022 Date: 18/06/2022

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	18/06/2022
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2022-23 was conducted on 18/06/2022 the following members attend the meeting.

The chairperson of Pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Coordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	To design teaching	Discussion was made on	All the Programmes
	plan	design of teaching planning	and course related
		for all programmes and all	teaching plan made



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		course offered by the college.	by the teachers and submitted the IQAC.
2.	To offer value added/add on courses programmes	IQAC discussed about the value base courses for the students.	It was resolve that, new 4 value added course offered to the students.
3.	Teaching learning process	Discussion was made on teaching learning process.	 Organized bridge course for F.Y. students. Mechanism for improvement of slow learners further strengthened. Use of ICT need to be strengthened.
4.	Research activities	Discussion was made of research activities and participation of the students in research activities.	Faculty members need to apply to various funding agencies to carry out research activities, total 3 minor project proposal prepare by the faculty members.
5.	To plan internal Academic Audit	Discussion made on calendar academic audit for academic year 2022-23.	Academic calendar was prepared well in advance for each semester schedule for internal and university exam are



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			intimated to faculty
			and students and
			conducted as
			planned.
6.	The plan of	Discussion was made on	 Adapted the
	teaching – learning	teaching learning process and	out come base
	process	make plan for activity base	education for
		learning.	its teaching
			learning and
			education. Teaching
			reaching
			learning
			process includes,
			activity base
			and
			participative
			learning.
			Slow learners
			are identified,
			and additional
			coaching are
			provided for
			their progress.
			■ Faculty
			members were
			prepared
			teaching plan
			as per the
			calendar.
			ICT enabled
			tools are use
			by the faculty.
			Students are
			assessed for
			course
			outcomes

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			through assignments,	
			internal exams	
			and university	

Conclusion & Vote Of Thanks

exams.

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No. 2/ JOAC 2002-23

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Date:15/10/2022

Letter of Appointment

Dear Madam / Sir

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Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2010 18 to 2023-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	The same of the sa
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Sattive A.
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Coledio
4	Prof. Dr.Pratil Kanjia	Sub-coordinator	PSCG
5	Prof. Dr. Pravin Radadiya	Member (Staff)	7602
6	Prof. Nishtha Desai	Member (Staff)	102
7	Prof. Vanraj Aparnathi	Member (Staff)	Varias
8	Prof.Dr.B.B,Vasava	Member (Staff)	(3)
9	Shri. Ratilal Bhuva	Member cum manag. incharge	AN31
10	Shri Ratilal Mardiya	Industrialist	Meine
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	ABri
12	Dr.Alkesh Vachchani	Local society member	Alum
13	Miss.Kesvi Bhesdaliya	Student representative	
14	Miss. Vibhuti Vala	Ex. Student and alumni	

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Ref. No.-2/IQAC/2022 Date: 15/10/2022

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal office
Faculty Members	All IQAC members
Date	15/10/2022
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2022-23 was conducted on 15/10/2022 the following members attend the meeting.

The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes of	The Chair person Pri. D. A.	Reviewed of past
	1 st IQAC Meetings &	Dadhania welcomed the member for	Minutes of 1 st IQAC
	ATR	2 nd IQAC meeting	Meetings.



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		Then, followed by a review of 1 st meeting field on 18/06/2022.	
2.	To organize workshop for the students	IQAC cell discussed on the arrange workshop.	One work shop was organized with collaboration for Nism. By Ushma vala
3.	Review of feedback from student, parent & alumni	Feedback from create in Google form and link sent to student, parent & alumni.	Google form create for parent alumni & students and analysis and action taken report prepared.
4.	To plan internal Academic Audit	Discussion made on calendar academic audit for academic year 2022-23.	Academic calendar was prepared well in advance for each semester schedule for internal and university exam are intimated to faculty and students and conducted as planned.
5.	To encourage faculty publication and participative in OP, RC, FDP, etc	IQAC gave the information and importance of the OP, RC, FDP programmes.	Total no. of publication and no. of training programmes joined by the faculty members during the academic year 2022-23
6.	To collaboration with NGOs and industries	Discussion was made on collaboration with NGOs and industries for betterment of the students.	"Ashadeep cheritable trust" NGOs and NSS unit of MMG conducted collaborative activities such as "Rakhi making ,exhibition cum sale" organied at college campus.
7.	To plan for extensive activities	Discussion was made with NSS, NCC and various committees.	NSS, NCC organized various outreach programmes. Student and faculty participated in extensive activities such as Navratri celebration, Guru gyan quize etc.
8	To plan for Energy Audit and cleanliness audit	Discussion was made on Energy Audit and cleanliness audit with concern branch	Energy audit done for the year A.Y. 2022-23 and certificate received

M.M. Ghodasara Mahila Arts & Commerce College Opp. Motibaugh, Junagadh - 362 001. www.mmgcollegejnd.edu.in, Cleanliness audit done for the year A.Y. 2022-23.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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Ref. No. 3 / JAAC /2022-23

Date: 21/11/2022

Letter of Appointment

Dear Madam / Sir

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Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2018-19 to 2023-25. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of IQAC Committee Members

Sr. no	Name	Designation	signature
1	Pri. Dr D.A.Dadhania	Chairperson	And S
2	Prof. Dr R.A.Sagathiya	. Co-ordinator	Sathiva
3	Prof. Dr. Nitaben Dhadus	Sub-coordinator	Dhush
4	Prof. Dr.Praul Kanjia	Sub-coordinator	PSac
5	Prof. Dr. Pravin Radadiya	Member (Staff)	752
6	Prof. Nishtha Desai	Member (Staff)	
7	Prof. Vanraj Aparnathi	Member (Staff)	Varian
8	Prof.Dr.B.B,Vasava	Member (Staff)	O.
9	Shri. Ratilal Bhuva	Member cum manag. incharge	63/6
10	Shri Ratilal Mardiya	Industrialist	follow
11	Shri. Ashwin Bhalodiya	Sr. Administrative Officer	Alzin
12	Dr.Alkesh Vachchani	Local society member	Adulus.
13	Miss.Kesvi Bhesdaliya	Student representative	
14	Miss. Vibhuti Vala	Ex. Student and alumni	(4)

Co-Ordinator
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Ref. No.-3/IQAC/2021 Date: 26/11/2022

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal Office
Faculty Members	All IQAC members
Date	26/11/2022
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2022-23 was conducted on 26/11/2022 the following members attend the meeting.

The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes of		Reviewed of past
	2 nd IQAC Meetings &		Minutes of 2 nd IQAC
	ATR	for 2 nd IQAC meeting	Meetings.
		then followed by a review of 2 nd	
		meeting held on 26/11/2022.	
2.	To academic planning	Discussion on various topic	Academic calendar for



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4		www.mmgconegejna.edu.ii	n, . ming_conege@
	for sem:-2/4/6	regarding to the teaching planning, academic calendar, time table and workload of the faculty members.	A.Y. 2022-23 department wise time table, individual teachers time table and teaching plan was prepared.
3.	To organize student skill development programmes	Discussion was made on student skill development programmes.	It was resolved that students are encouraged for the self development and research activities to promote higher studies, B.C.A. and B.Com department organize guest lecture, expert lecture and project work for the students.
4.	The plan of teaching – learning process	Discussion was made on teaching learning process and make plan for activity base learning.	 Adapted the out come base education for its teaching learning and education. Teaching learning process includes, activity base and participative learning. Slow learners are identified, and additional coaching are provided for their progress. Faculty members were prepared teaching plan as per the calendar. ICT enabled tools are use by the faculty. Students are assessed for course outcomes





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			through
			assignments,
			internal exams
			and university
			exams.
5.	To plan internal	Discussion made on calendar	Academic calendar was
	Academic Audit	academic audit for academic year	prepared well in advance
		2022-23.	each semester schedule
			for internal and
			university exam are
			intimated to faculty and
			students and conducted
			as planned.
6.	The roles and	The chair person pri. D.A.	It was resolved and
	responsibilities of	Dadhania discussed on the roles	approved that the faculty
	mentors	and responsibilities of mentors.	are involved in the
			process of mentoring,
			every mentor is allotted
			each division to take
			care them, the
			responsibilities of the
			mentor are provide
			career counseling,
			dought solving coaching
			and motivation.

Conclusion & Vote Of Thanks

The IQAC Co-ordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.

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COMPUCTIED BY PATEL KELAVANILIVANDAL

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Ref. No .: 4 (I Q A C/ 2022

Date: 28/04/2023

Letter of Appointment

Dear Madam / Sir,

Along with this you are co-cordially appointed to participate in the different activities held under the IQAC during the academic year 2020-21 to 2022-23. We hope that you will contribute actively, proactively and positively towards the responsibilities allotted to you according to your rich experience and knowledge.

List of Committee Members

Sr. No.	Name of the Member	Designation	Designation in IQAC	Signature
1	Pri. Dr. D.A. Dadhania	Principal	Chairperson	Your
2	Prof. Dr. R.A. Sagathiya	Associate Professor HOD Dept. of Gujarati	Coordinator & Director of IQAC	Salka.
3	Prof. Dr. Praful Kanjiya	Assistant Professor HOD Dept. of Banking	Member (Co-Coordinator)	Br.
4	Prof. Dr. Nitaben Dhadus	Assistant Professor HOD Dept. of Commerce	Member (Co-Coordinator)	polietos
5	Prof. Dr. Pravin Radadiya	Associate Professor HOD Dept. of Management	Member	Des 1
6	Prof. Nistha Desai	Associate Professor HOD Dept. of Hindi	Member	निर्धारमण
7	Prof. Vanraj Aparnathi	Assistant Professor Dept. of Commerce	Member	Junaj
8	Prof. Dr. Nikunj Bhut	Assistant Professor Dept. of Psychology	Member	NU4"
9	Shri Ratilal Bhuva	College Incharge	Member from Management	Bobl
10	Shri Ratibhai Maradiya	Industrialist	Member from Industrialist	therein
11	Shri Ashwin Bhalodiya	Sr. Clerk	Member	Albir
12	Dr. Alkesh Vachhani	Principal of PKM College	Nominee from Local Society	Hum.
13	Miss. Kesvi Bhesdaliya	Student Representative	Member	
14	Miss. Vibhuti Vala	Ex. Student and Alumni	Nominee from Alumni	

PRINCIPAL

M.M.G. MAHILA ARTS & COM. COLLEGE

JUNAGADH



Co-Ordinator IQAC

M.M.G. Mahila Arts & Commerce College Ivnagadh.



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Ref. No.-4/IQAC/2023 Date: 28/04/2023

IQAC Agenda & Minutes of Meeting

To inform you all IQAC member that we have planned a meeting at staffroom under chairmanship of our respected principal. Date, Time and Venue are below:

Subject	IQAC meeting
Venue	Principal office
Faculty Members	All IQAC members
Date	28/04/2023
Time	11:00 a.m. to 12:00 a.m.

Agenda & Minutes of Meeting & ATR

The IQAC meeting for A.Y. 2022-23 was conducted on 28/04/2023 the following members attend the meeting.

The chairperson pri. D.A. Dadhania welcomed the members for the IQAC meeting followed by a review presentation made by Dr. R. A. Sagathiya. Co-ordinators of IQAC the following points were discussed in the meeting:

Sr.	Agenda	Minutes	Action Taken Report
No.			
1.	Review of Minutes		Reviewed of past
	of 3 rd IQAC	Dadhania welcomed the	Minutes of 3 rd IQAC
	Meetings & ATR	member for 3 rd IQAC meeting	Meetings.
		then followed by a review of	
		3 rd meeting field on	



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		21/11/2022 .	
2.	To organize	Discussion was made on	Preliminary exams
	preliminary exam	preliminary exams and	organize and prepare
	for the students	prepared preliminary exam	internal evaluation
	evaluation	time table.	marksheet and timely
			submitted to the
			administration
			department.
3.	The plan of teaching – learning process	Discussion was made on teaching learning process and make plan for activity base learning.	 Adapted the out come base education for its teaching learning and education. Teaching learning process includes, activity base and participative learning. Slow learners are identified, and additional coaching are provided for their progress. Faculty members were prepared teaching plan as per the calendar. ICT enabled tools are use by the faculty.



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			Students are
			assessed for
			course
			outcomes
			through
			assignments,
			internal exams
			and university
			exams.
4.	To plan internal	Discussion made on calendar	Academic calendar
	Academic Audit	academic audit for academic	was prepared well in
		year 2022-23.	advance for each
			semester schedule for
			internal and
			university exam are
			intimated to faculty
			and students and
			conducted as planned.
5.	To plan for	Discussion was made by IQAC	NSS, NCC
	extensive activities	with NSS, NCC and various	organized
		committees.	various
			outreach
			programmes.
			Student and
			faculty
			participated in
			extensive
			activities such
			as Navratri
			celebration,
			Guru gyan quiz
			etc.



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Conclusion & Vote Of Thanks

The IQAC Coordinators thanked the members for their participation in the deliberations and wished that they continue to guide the cell and also take active part in all the future end over of IQAC.